

# Postdoctoral Fellow Travel Grant Program Application Form

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To apply, you must submit the following (in a single PDF) to [Stephanie Alexander](#):

1. Completed Application Form
2. NIH Biosketch
3. Letter of invitation from the meeting or conference organizers to give an oral presentation or accepted poster (if available)
4. Letter of Recommendation from PI/Mentor
5. Short description (no longer than one page) of the scientific meeting as well as the potential benefits to your career plans
6. Budget of anticipated expenses

**Please plan ahead!** No applications will be accepted after the deadline.

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## Applicant Information

Name

Department

PI Name

Years in Laboratory

I have previously been awarded a Postdoctoral Travel Grant

Year of Previous Award

Title of Previous Abstract (if awarded).  
*Enter N/A if you have not previously received a Postdoc Travel Grant.*

Please list the Professional/Career Development activities that you have participated in at the City of Hope (e.g. RSO Advance, Annual Poster Session, Grant Writing Workshops).

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## Conference Information

Meeting Title:

Meeting Date:

Meeting Location:

Abstract accepted?

If no, explain when you will receive confirmation.

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## Abstract Information

A summary of your submitted abstract, which should include brief sections labeled by the following with the following section headers.

- Hypothesis/Significance
- Introduction
- Method of Approach
- Results
- Discussion/Interpretation
- Keyword/Area of Concentration

The abstract should not be more than 300 words (not including the title or authors).

Please do not copy and paste your abstract into this form.

Please note that your application will be administratively withdrawn if the format is not followed:

Recent results obtained since the abstract was written:

Please contact [Stephanie Alexander](#) with any questions.